

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

~~XXXXXX~~~~XXX~~

Town

~~XXXXXX~~Local Law No. 1 of the year ~~XX~~ 2002A local law Town Of Putnam Mobile Home Law

(Insert Title)

Be it enacted by the Town Board of the
(Name of Legislative Body)~~County~~~~City~~

Town

~~Village~~of Putnam as follows:**TOWN OF PUTNAM MOBILE HOME LAW**

AN ORDINANCE REGULATING MOBILE HOMES, MOBILE HOME PARKS,
TRAVEL TRAILERS AND R. V. PARKS

Section 1. TITLE

This Local Law No. 1 of 2002 shall be known and may be cited as Local Law for the Regulation of Mobile Homes, Mobile Home Parks, Travel Trailers and travel Trailer (R.V.) Parks in the Town of Putnam.

This Local Law shall replace, supersede any prior ordinances relating to the regulation of mobile homes, mobile home parks, travel trailers and R. V. Parks in the Town of Putnam.

Section 2. PURPOSE

It is the purpose of this Local Law to promote the health, safety, property rights, morals and general welfare of the inhabitants of the Town of Putnam by establishing specific minimum requirements and regulation governing the location, occupancy, and maintenance of mobile homes, mobile home parks, travel trailers and (R. V.) Travel trailer parks.

The Town of Putnam Town Board hereby delegates responsibilities and approval to Washington County Code Enforcement and themselves under Local law No. 1 of 2002 as stated herein.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

ARTICLE 1. DEFINITIONS

1. COUNTY: Shall mean the county of Washington.
2. TOWN: Shall mean the Town of Putnam
3. ENFORCEMENT OFFICER: Shall mean any person appointed by the Town Board to enforce the provisions of this law.
4. MOBILE HOME: Shall mean manufactured housing which is transportable in one or more sections, which is at least eight (8) feet in width and thirty-two (32) feet in length and which is built on a permanent chassis and is designed to be used as a dwelling unit, with or without a permanent foundation when connected to the required utilities. A mobile home shall be constructed to remain a mobile home, and shall be subject to all regulations applying thereto, whether or not the wheels, axles, hitch, or other appurtenances of mobility are removed and regardless of the nature of the foundation provided. This definition shall not be construed to include factory manufactured homes known as "modular homes" bearing an insignia issued by the state fire prevention and building code council as required in 9 NYCRR1212.
5. LOT: Shall mean a designated parcel, tract; or area of land established by plat or deed filed in the Washington County Clerk's Office to be used, developed, or built upon as a unit.
6. LOT AREA: Shall mean the total area within the property lines excluding any part thereof lying within the boundaries of a public highway or proposed public highway.
7. LOT FRONTAGE: Shall mean the distance between the boundaries of a lot measured at their points of intersection with the road line.
8. LOT LINE: Shall mean any and all property lines bounding a lot.
9. MOBILE HOME PARK: Shall mean a parcel containing not less than 10 acres of land, whereon two or more mobile homes are lawfully placed, parked or located, or which is planned and improved for the placement of two or more mobile homes and which is held open to the public for the parking or placement of mobile homes.
10. TRAVEL TRAILER: Shall mean any vehicle, whether self

propelled or traileed, and designed or used or intended to be used for temporary living quarters for travel, recreational or vacation purposes. No one shall occupy and Travel Trailer for a period of more than 90 days per in any calendar year, unless located in a Travel Trailer Park approved and permitted in accordance with any and all of the regulations contained herein.

11. R.V. (RECREATIONAL VEHICLE) PARK: Shall mean any parcel of land whereon two or more travel trailers, as defined herein, are parked or located, or which is planned and improved for the placement of two or more such travel trailers and which is held open to the public for the parking or placement of travel trailers, providing said facility is approved and permitted by the Town of Putnam and any other jurisdictional governmental agency or authority.

12. PERMIT: Shall mean a written permit issued in compliance with this Local Law by the Town of Putnam or its agents, or by any other government agency or authority with lawful jurisdiction.

ARTICLE II. NON-CONFORMITIES

SECTION 1: NON-CONFORMING USES

Any mobile home, mobile home park or travel trailer(R.V.) park, lawfully in existence at the time of the effective date of this local law, may be continued and maintained regardless of its non-conformance with the requirements herein but may not be altered, enlarged, expanded, extended, or otherwise increased in any manner whatsoever.

Any non-conforming use that has been discontinued for a period of twelve (12) consecutive months shall not be permitted to continue or be reestablished except in accordance with the provisions this local law.

SECTION 2. NON-CONFORMING MOBILE HOMES

MOBILE HOMES that fail to meet the standards set forth in Article One of this law, which were lawfully established prior to the effective date of this law, shall be considered non-conforming Mobile Homes.

SECTION 3. NON-CONFORMING LOTS

Any lot occupied by a Mobil home which fails to meet the

standards set forth in this law, which was lawfully occupied prior to the effective date of this law, shall be considered a nonconforming lot.

ARTICLE III. GENERAL CONSIDERATIONS

The Town of Putnam Town Board shall consider the proposed placement of the mobile home and the effect that such placement will have on the adjacent properties, surrounding neighborhood and the community as a whole. Such consideration shall include, as appropriate, but shall not be limited to, compatibility with the character or surrounding development patterns, General Plan or Master Plan for development, and the social, economic, physical, and environmental aspects of the proposal, and any other matters as may be determined to be pertinent to any given application.

ARTICLE IV.

MOBILE HOME PERMIT - OUTSIDE MOBILE HOME PARK

SECTION 1. PERMIT REQUIRED:

A: No person shall place, park, locate, relocate, replace, or expand a mobile home within the Town of Putnam that is outside of a mobile home park unless a permit has first been issued for such mobile home pursuant to this law.

B: No person owning, having any right to, or any interest in any real property within the Town of Putnam shall license, rent, lease, or otherwise permit the use of any such real property or any part thereof, for the placement or location of a mobile home outside of a mobile home park unless a permit has first been issued for such mobile home pursuant to this law.

C: No Mobile home as defined herein shall be placed, located or situated in the Town of Putnam unless the such mobile home has a HUD seal affixed thereto, and it is in conformance with the applicable provisions contained in Chapter D Articles 1-3 of the NYS Uniform Fire Prevention and Building Code as the same may be amended from time to time.

D: Any mobile home or travel trailer that is located on the site of a construction project, survey project or other similar project and which is used solely as a field office or work or tool house in connection with such project, provided that such mobile home or travel is removed from such site within thirty (30) days after the completion of such project, shall

nonetheless need Town Board approval.

SECTION 2. Application

Application forms for any mobile home permit shall be obtained from the Town of Putnam Town Clerk. All completed forms, together with one copy of the proposed site plan and the appropriate fees, shall be returned to the Town Supervisor or the Town Clerk.

SECTION 3. Site Plan - Contents

The site plan submitted with any application for placement of a mobile homes shall contain at a minimum:

1. All property lines with dimensions;
2. All existing or proposed structures;
3. All existing roads, easements, or proposed driveways;
4. All existing or proposed wells and sanitary facilities;
5. All bodies of water, streams, or wet lands.

SECTION 4. Application Fee

A: Fee established. A fee of Ten (\$10.00) dollars for a mobile home permit is hereby established. Said fee may be amended from time to time by resolution of the Town of Putnam Town Board after a public hearing.

B: Additional Review Assistance Fee. Where the person or body responsible for the issuance of such permits deems it necessary to seek competent professional assistance for review of materials presented in an application, the applicant shall be responsible for the cost of such assistance. The applicant shall be provided with an estimate of the cost of such assistance before the Town shall incur such costs, and the Town Board may require that the applicant pay the estimated costs for such review before proceeding with the application.

SECTION 5. Issuance of Permit

The applicant for the mobile home shall obtain an application from the Putnam Town Clerk, and return the completed application to the Putnam Town Supervisor or the Town Clerk. The Supervisor shall determine if the lot and plans are suitable for the location of the mobile home. When the Town Supervisor determines that the proposal complies with the requirements of this Local Law, a permit will be issued. The applicant must then

apply to the Washington County Code Enforcement Department to obtain any and all other necessary permits including both building and sanitation permits.

In the case of a used mobile home the Washington County Code Enforcement Officer will be asked to conduct an inspection of the mobile home at its present site before it is moved onto the proposed site. The inspection will be made to assure that the Mobile Home will meet all applicable New York State, Washington County and Town of Putnam Building Codes, Rules and Regulations and Ordinances, and the New York State Uniform Fire Prevention and Building Code, the Washington County and New York State Department of Health Sanitary code. If the Mobile Home does not meet the applicable regulations, the mobile home will not be located in the Town of Putnam until and unless the applicant takes measures to meet such standards. The applicant shall pay to the County any and all applicable fees.

SECTION 6. Mobile Home Certificate of Occupancy

A: No person shall occupy or use a mobile home outside a Mobile Home Park in the Town of Putnam after the effective date of this law without a Mobile Home Certificate of Occupancy issued by the designated Enforcement Officer except as provided elsewhere by this local law.

SECTION 7. Mobile Home Regulations

A: LOT AREA

The minimum lot area for any single lot upon which a mobile home is to be located shall be 20,000 square feet exclusive of road or highway right-of-way and/or any easements.

B: NUMBER OF STRUCTURES

No more than one mobile home shall be sited on a single 20,000 square foot lot.

C: LOT DIMENSIONS

Lots improved with a mobile home shall have the following minimum lot dimensions:

1- Road Frontage: Lot frontage on existing road shall be no less than 50 feet

2- Setbacks: Any Mobile Home placed on a lot pursuant to

this local law shall be set back from the lot lines as follows:

A: Road or highway line: Twenty-five (25) feet measured from the edge of the road/highway Right-Of-Way.

B: Side lot line: Ten (10) feet measured from the side property line exclusive of any easements.

C: Rear lot line: Twenty-five (25) feet measured from the rear property line exclusive of any easements.

D: SEWAGE DISPOSAL

On-site sewage disposal systems shall comply with the specifications and standards set forth in Title 10 NYCRR Part 75, Appendix 75-a, entitled "Standards for Individual Sewage Disposal Systems" or its successor statute, as permitted by Washington County Code or the New York State Department of Health.

E: MOBILE HOME SKIRTING:

i: Each mobile home shall be have skirting installed sufficient to screen the space between the mobile home and the ground and shall be installed on all sides of the Mobile Home.

ii: Skirting materials shall be permanent and designed and manufactured for the purpose of skirting Mobile Homes.

F: MOBILE HOME STAND:

Each Mobile Home on each site shall be installed on an adequate and approved stand which shall provide give a safe, firm base and adequate support to the Mobile Home in accordance with the direction of the Washington County Code Enforcement Officer.

SECTION 8: Penalties:

A: Any person who violates any provisions of this law shall be guilty of a violation against such law punishable by a fine of not more than Two Hundred and Fifty Dollars (\$250.00) and not more than fifteen (15) days imprisonment or both such fine and imprisonment.

B: Any violation of this local law or any of the provisions

thereof shall subject the person, firm, or corporation violating the same to a civil penalty in the sum of two hundred and fifty dollars (\$250.00) and said penalty shall be recovered by the Town of Putnam in a civil action.

The application of the above penalty or penalties, or prosecution for the violation of the provisions of this local law shall not be deemed to prevent the revocation of any permit or license issued pursuant this local law or the enforced removal of any on site conditions that are prohibited by this law.

C: In the event a permitting officer, police officer, inspector or any authorized representative of the Town finds a violation has occurred regarding this local law, written notification shall be given to the record owner of the lot on which the Mobile Home is placed, indicating that compliance with this local law is required and specifying what section of this local law is being violated. Said lot owner shall be given a reasonable period of time, not to exceed forty-five (45) days to bring said Mobile Home into conformance with this local law. Reasonableness will be determined in the context of the nature of the violation.

D: If the lot owner fails to correct the reported violation within forty-five (45) days, the Town upon five (5) days written notice will enforce the penalty provisions of the Section. Any and all costs incurred by the Town of Putnam in such enforcement shall be assessed against the real property owner on which the Mobile Home is placed.

E: The remedies available to the Town of Putnam under the the provisions of this local law are in addition to any other remedies available to the Town by law.

SECTION 9: Variances

Upon written request of the applicant, the Town Board may consider authorizing a variance from any of the standards herein. Such variance may be granted provided that the applicant demonstrates by the presentation of credible evidence that the granting of the requested variance will not be detrimental to the health, safety and welfare of the neighborhood or the community by such grant. In determining whether the variance will have such detrimental effect, the Town Board shall consider **i)** whether the variance will cause an undesirable change to the character of the neighborhood or the nearby properties; **ii)** whether the benefit sought by the applicant can be achieved by

some other feasible method; **iii)** whether the requested variance is substantial; **iv)** whether the requested variance will have a detrimental or adverse effect on the physical or environmental conditions in the neighborhood or surrounding area; **v)** whether the alleged need for the variance is self-created, which consideration shall be relevant to the determination, but shall not necessarily preclude granting the variance.

SECTION 10. Pre Existing Conditions

Any Mobile Home lawfully in existence at the time of the enactment of the statute which does not conform with the provisions of this local law may be continued and maintained in reasonable repair, except that any such continued use shall be brought into conformance with respect to the applicable sanitary code.

ARTICLE V: RECRATIONAL VEHICLE (R.V.) PARK OR CAMP GROUND

A: Application:

1- Applications for R.V. Parks or Campgrounds shall be obtained from the Putnam Town Clerk. The completed application and supporting materials shall be returned to the Town Clerk. The Clerk will present the application to the Town Board at its next regularly scheduled meeting for review of the application.

Applicants must at this time provide a current New York State Department of Health Permit for Temporary Residence.

All permits issued by the Town of Putnam shall expire the day which is indicated on the N.Y.S. Department of Health permit. Any renewal of a Town of Putnam Permit will coincide with the issuance of a new N. Y .S. Department of Health permit.

B: Permit fee.

The permit fee will be Twenty-Five dollars (\$25.00), and shall be submitted together with the application.

C: Penalties.

Failure to comply with this portion of this local law, will carry a fine not to exceed TWO HUNDRED FIFTY AND NO/100 DOLLARS (\$250.00), and an immediate notification to the N.Y.S. Department of Health as to the status of the property use.

**ARTICLE VI:
MOBILE HOME PARKS**

SECTION 1. PARK LOCATION AND CONDITIONS.

The site of a proposed MOBILE HOME PARK:

A: Shall be located where orderly development of a Mobile Home Park can be undertaken in harmony with the Town of Putnam Master Plan, if any, and in harmony with development of the surrounding area with respect to the existing character of the neighborhood and natural surroundings, the existing and proposed traffic, vehicular safety and access to the proposed Mobile Home Park and traffic and pedestrian circulation within the park, safety of pedestrian movement, the location of all mobile homes and accessory structures, adequacy of off-street parking, placement and sizing of sewage treatment and water supply systems and all other utilities, safety of fuel storage and supply, provisions for open space and recreation facilities or areas, delivery of services and adequacy of landscaping and buffering;

B: Shall be located on generally level to gently rolling topography over an area sufficiently sized to allow development of the Mobile Home Park in compliance with this local law without significant alteration or disturbance of the existing natural conditions or features such as stands of mature trees, stream courses, shorelines, wetlands or bedrock outcroppings;

C: Shall be essentially free from adverse, unsafe or unhealthy conditions including but not limited to flooding, ponding, poor drainage, erosion, slumping or other soil instability, breeding areas for insects or rodents, smoke, noise, odors, heat, glare, or toxic or volatile substances.

D: Shall not be closer than 100 feet to any public right-of-way.

E: Shall not permit travel trailers to be parked permanently as living quarters.

F: Shall be a minimum of ten (10) acres in size.

SECTION 2: PARK STANDARDS.

A: Area Requirements; The area of the Mobile Home Park

shall be large enough to accommodate the following:

- 1- The designated number of spaces;
- 2- Necessary streets or roadways;
- 3- A landscaped/vegetated buffer along the entire border of any adjacent residential area which buffer shall be a minimum of 100 ft. between the property line of the Mobile Home Park and the first Mobile Home or accessory structure and landscaped to provide natural visual screening. The vegetated buffer shall be a minimum of 50 ft. between the property line and the first Mobile Home or accessory structure for any adjacent commercial or business area.

B: Mobile Home Site.

Each Mobile Home Park shall be divided, exclusive of internal roads, open space or common areas, and marked-off into individual Mobile Home sites and consecutively numbered with the each number conspicuously posted on each site. The posted number shall correspond to the number of the site shown on the site plan submitted for approval.

C: Mobile Home Site Size.

Each Mobile Home site shall be designed and constructed in accordance with the following requirements:

- i. Minimum Site Size: Each Mobile Home site shall be
a
minimum of 100 feet wide and 150 feet deep, and each site shall be immediately adjacent to a driveway or other clear area with unobstructed access to a public street. Such site shall be clearly defined and mobile homes shall be located to provide a minimum of ten (10) feet of clearance between any part of the Mobile Home and the boundary lines of the Mobile Home site.

D: SET BACKS. In addition to any other applicable setbacks, the following minimum setbacks shall be maintained to any Mobile Home site:

- 1- A Minimum of 100 feet from any public road
- 2- A minimum of 25 feet to the center of the road of
any
internal roadway within the Mobile Home Park.
- 3- A minimum of 30 feet between any Mobile Homes and any other structures in the Mobile Home Park.
- 4- A minimum of 20 feet from the rear Mobile Home Site

line.

5- A minimum of twenty feet between any Mobile Home Park property line and any parking lot, recreation area, or storage area for fuels, supplies or equipment.

E: Roadways.

- 1- Internal Mobile Home Park roadways shall be designed and constructed to be at a minimum 30 feet wide and provide adequate and safe access to public streets.
- 2- The entry onto a public road shall be designed and constructed with an appropriate drainage culvert approved by the Town Highway Superintendent in accordance with local law.
- 3- Any paved portion of a roadway in a Mobile Home Park shall have a minimum width of 18 feet and shall be finished with road pavement. The roadway shall be unobstructed at all times to allow passage of emergency vehicles.
- 4- All internal mobile Home Park roads shall be privately owned and maintained and shall provide for the safe and convenient movement of vehicles, with or without mobile homes attached.
- 5- All Mobile Home Sites within the Mobile Home Park shall have access to such internal roads.
- 6- All internal roads with closed ends shall be designed and constructed with cul-de sacs of sufficient size and radius to accommodate all traffic including trailed Mobile Homes
- 7- Each Mobile Home Site shall include a minimum of two
(2) parking spaces of not less than 9 feet by 20 feet per space, provided that at least one of such required parking spaces shall be off-street and located on each Mobile Home Site.

F: RECREATIONAL AREAS AND OPEN SPACE

Usable open spaces shall be encouraged by the Town of

Putnam in its Mobile Home Parks.

G: WATER SUPPLY.

- 1- Water supply of sufficient quality and quantity, and in accordance with and approved by the New York State Department of Health shall be maintained for each Mobile Home Park.

H: SEWAGE DISPOSAL.

- 1- Each Mobile Home Park be serviced by a sewage disposal system designed and constructed in accordance with all applicable New York State Department of Health and the New York State Department of Environmental Conservation standards and all other applicable regulations.

I: GARBAGE AND REFUSE.

- 1- All garbage, recycling and refuse removal for the Mobile Home Park shall be the responsibility of the park owner. All exterior property areas shall be maintained free from organic material that might become a health, safety, accident, or fire hazard.

J: ELECTRICAL SERVICE.

- 1- Every Mobile Home Park shall be equipped with electrical wiring systems designed, installed, constructed and maintained in accordance with all applicable codes, rules and regulations for the County of Washington and State of New York.
- 2- Each Mobile Home stand shall be equipped with electric service that is designed, installed, constructed and maintained in accordance with all applicable codes, rules and regulations for the County of Washington and State of New York.

K: RESPONSIBILITIES OF PARK OPERATORS AND PARK OCCUPANTS.

- A- The person to whom a permit for a Mobile Home Park is issued shall operate the park in compliance with the standards set forth in this local law and shall provide adequate supervision to maintain the park, its common grounds, streets, facilities and equipment in good repair and in a clean and sanitary condition.

- B- The park operator and Mobile Home Park owner shall supervise the placement of each Mobile Home on its Mobile Home Stand.
- C- The Mobile Home Park operator shall maintain a register containing the names of all occupants and the make, year, and serial number, if any, of each Mobile Home located within the Mobile Home Park. Such register shall be available to any person authorized to inspect the Mobile Home Park.
- D- A list of operator and occupant responsibilities shall be posted in the park office or made available upon request.
- E- Access for fire and emergency vehicles shall be maintained on all roadways throughout the entire mobile home park, free from any obstruction, including adequate snow removal, and such access shall not be prohibited.

L: INSPECTION.

The Town of Putnam Town Board, its lawful agents or designees are hereby authorized to conduct inspections of any Mobile Home Park or any Mobile Home within a Mobile Home Park for the purpose of determining compliance with the provisions of this local law and determining the condition of any Mobile Home or Mobile Home Park within the boundaries of the Town of Putnam to assure the continued health, safety and welfare of the occupants of the Mobile Home Park and the general public.

The Town of Putnam Town Board or their duly authorized agents or representatives shall have the power and authority to enter upon such premises at any reasonable time upon reasonable notice, whether such premises are public or private for the purpose of such inspection and investigation of conditions relating to the enforcement of this local law.

M: MOBILE HOME SKIRTING:

i: Each mobile home shall be have skirting installed sufficient to screen the space between the mobile home and the ground and shall be installed on all sides of the Mobile Home.

ii: Skirting materials shall be permanent and designed and manufactured for the purpose of skirting Mobile Homes.

N: MOBILE HOME STAND:

Each Mobile Home on each site shall be installed on an adequate and approved stand which shall provide give a safe, firm base and adequate support to the Mobile Home in accordance with the direction of the Washington County Code Enforcement Officer.

O: Variances.

Upon written request of the applicant, the Town Board may consider authorizing a variance from any of the standards herein. Such variance may be granted provided that the applicant demonstrates by the presentation of credible evidence that the granting of the requested variance will not be detrimental to the health, safety and welfare of the neighborhood or the community by such grant. In determining whether the variance will have such detrimental effect, the Town Board shall consider **i)** whether the variance will cause an undesirable change to the character of the neighborhood or the nearby properties; **ii)** whether the benefit sought by the applicant can be achieved by some other feasible method; **iii)** whether the requested variance is substantial; **iv)** whether the requested variance will have a detrimental or adverse effect on the physical or environmental conditions in the neighborhood or surrounding area; **v)** whether the alleged need for the variance is self-created, which consideration shall be relevant to the determination, but shall not necessarily preclude granting the variance.



STATE OF NEW YORK
DEPARTMENT OF STATE
41 STATE STREET
ALBANY, NY 12231-0001

GEORGE E. PATAKI
GOVERNOR

RANDY A. DANIELS
SECRETARY OF STATE

March 29, 2002

John C Breitenbach, Jr.
Carney & Breitenbach
12 Father Jogues Place
Ticonderoga, NY 12883

RE: Town of Putnam, Local Law 1, 2002, filed 03/27/2002

The above referenced material was received and filed by this office as indicated. Additional local law filing forms will be forwarded upon request.

Sincerely,

Linda Lasch
Principal Clerk
State Records & Law Bureau
(518) 474-2755

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 1 of ~~19~~ 2002 of the ~~(County)(City)(Town)(Village)~~ of Putnam ~~XXXXXXX~~ was duly passed by the Town Board on March 14 ~~11~~ 2002 in accordance with the applicable provisions of law.
(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 19____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 19____, and was (approved)(not disapproved)(repassed after disapproval) by the _____ (Elective Chief Executive Officer*) and was deemed duly adopted on _____ 19____, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 19____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 19____, and was (approved)(not disapproved)(repassed after disapproval) by the _____ (Elective Chief Executive Officer*) on _____ 19____. Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 19____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 19____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 19____, and was (approved)(not disapproved)(repassed after disapproval) by the _____ (Elective Chief Executive Officer*) on _____ 19____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 19____, in accordance with the applicable provisions of law.

*Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairman of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 19____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 19____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 19____ of the County of _____, State of New York, having been submitted to the electors at the General Election of November _____ 19____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and of a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph ____1____, above.

(Seal)

x Patricia Wilson

Clerk of the County legislative body, City, Town or Village Clerk
or officer designated by local legislative body

Date: March 21, 2002

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized Attorney of locality.)

STATE OF NEW YORK
COUNTY OF Essex

I, the undersigned, hereby certify that the foregoing local law contains the correct text and that all proper proceedings have been had or taken for the enactment of the local law annexed hereto.

John C. Breitenbach, Esq.

Town Attorney

Title

~~County~~

~~City~~

~~Town~~

~~Village~~

of Putnam

Date:

3/25/02