

PUTNAM PLANNING BOARD

JULY 8, 2020

The Putnam Planning Board met on July 8th at the Putnam Cummings Park. The following board members were present: Chairman Galen Seerup, Robert Rudt, Wayne Busby, Jim Hock, and Allen Moore. Richard Malaney and Jodi Frasier were absent. Cee McKenzie, Larry Shiell, James Glendening, and Casey King were also present as guests.

Resolution #19 – A motion was made by Jim Hock to approve the June minutes. Seconded by Wayne Busby and passed unanimously.

Peggy Ives – Casey King is her representative. A final subdivision Mylar map was submitted for a 2 lot subdivision located on 21 Notch Hill Lane. The APA approved the project.

Resolution #20 – A motion was made by Robert Rudt to accept Peggy Ives Subdivision request and declare it a minor subdivision. Schedule the Public Hearing August 12, 2020. Seconded by Jim Hock and passed unanimously.

James Glendening – He is interested in putting solar panels on his residential roof located on the Gull Bay Road. The board discussed this and since he isn't expanding the footprint by more than 25% and the Town currently has no regulations on solar, no permit from the Planning board is required. Applicant was supplied with a LRCC1 and directed to contact the County.

Resolution #21 – A motion was made by Allen Moore to authorize Galen to sign the LRCC1 for James Glendening if required. Seconded by Jim Hock and passed unanimously.

Code Enforcement – Discussion and recommendations for the Town Board was reviewed. The following is an overview of what this board reviewed in the past year.

2019 Site Plan Projects approved = 9

2020 Site Plan Projects approved to date = 4

There have been approximately 6+ complaints this year. It is unanimous that the board feels we need a Code Enforcement Officer for site plan only. The board recommends this officer would enforce local laws only. Galen spoke to Dave Chaplin to see if he may be interested. This was only an interest inquiry. The board discussed a written notification process to start implementing when we get violations.

Resolution #22 – A motion was made by Robert Rudt the Planning Board recommends to the Town Board to hire an enforcement officer for Putnam local laws. The officer would enforce all local laws not covered by NYS Building Fire & Safety codes, which would remain with the County. Seconded by Allen Moore and passed unanimously.

PUBLIC CORRESPONDENCE – There was discussion to add public correspondence to our monthly agenda. Issues that come to various members need to be discussed and documented.

- This month we have the Glenburnie Tennis Courts. This project failed to get a Site Plan Permit.
- John Herttua in Glenburnie Way North put an Amish Shed approx. 5' from neighbor's property and the shed is greater than 144 sq. ft. which should have had site plan approval.

Resolution #23 – A motion was made by Galen to send letters to the property owners of the 2 violations listed under Public correspondences. No second – Motion Void.

Resolution #24 – A motion was made by Allen Moore to have the Town Attorney send the letters of violation. Seconded by Jim Hock and passed unanimously.

Resolution #25 – A motion was made by Robert Rudt to adjourn this month's meeting. Seconded by Wayne Busby and passed unanimously.

Respectfully Submitted,

Paula Wilson
Planning Board Clerk

Next Planning Board Meeting August 12, 2020 at Cummings Park if NYS still requires social distancing

Minutes subject to approval