

2020 Organizational Meeting
Of the
Putnam Town Board

PUTNAM TOWN BOARD
JANUARY 2, 2020
10 A.M. PUTNAM TOWN HALL

The meeting opened with the auditing of bills.

10:00 A.M. Meeting called to order

Roll Call

Members present:	Supervisor	Darrell Wilson
	Councilman	Christopher Mallon
	Councilman	Greg Harris
	Councilman	Charles Bain Sr.

Others present: Maryjane Dedrick (Deputy Town Clerk), Gary Treadway (Highway Superintendent)

ORGANIZATIONAL 2020

Salaries for 2020

Supervisor	\$20,000	Paid Monthly
Clerk to the Supervisor	\$24.75	Per Hour
Pay Roll Clerk	\$24.75	Per Hour
Town Justice	\$7,750	Paid Monthly
Councilpersons 4 @	\$3,400	Paid Quarterly
Budget Officer	\$12,000	Paid Monthly
Town Clerk	\$30,000	Paid Monthly
Tax Collector	\$6,000	Paid Monthly
Registrar	\$200	Paid Monthly
1 st Deputy Town Clerk	\$6,000	Paid Quarterly + \$16 per hour
Highway Superintendent	\$64,927	Paid Bi-weekly
Department of Public Works	\$8,300	Paid Bi-weekly
Town Historian	\$1,500	Paid Annually
Dog Control Officer	\$1,854	Paid Quarterly + Enumeration \$1 per dog
Town Assessor	\$18,000	Paid Monthly
Planning Board Chairman	\$790	Paid Annually
Planning Board Member	\$460	Paid Annually
Planning Board Clerk	\$6,000	Paid Quarterly
Town Attorney	\$14,000	Paid Quarterly

Town Health Officer	\$200	Paid Annually
Wild Animal Control Officer	\$600	Paid Annually
Life Guard	\$14.00	Per Hour, Bi-weekly
Highway Crew 1@	\$25.75	Per Hour, Bi-weekly
1@	\$24.75	Per Hour, Bi-weekly
1@	\$24.25	Per Hour, Bi-weekly
1@	\$23.25	Per Hour, Bi-weekly
1@	\$12.00	Per Diem, Bi-weekly
Boat Launch	\$12.00	Per Hour, Bi-weekly

Resolution # 1 Accept Salaries for 2020

On motion of Councilman Greg Harris, seconded by Councilman Charlie Bain; Resolution unanimously adopted.

Resolution # 2

Appoint Registrar, Tax Collector and Records Management Officer for 2020

Appoint Darlene Kerr as Registrar, Tax Collector and Records Management Officer for the year 2020.

Resolution # 3

Appoint Deputy Town Clerk

Authorize the Town Clerk, Tax Collector and Registrar to appoint as Deputy, Mary Jane Dedrick for the year 2020.

Resolution # 4

Designate Bank

Designate Glens Falls National Bank, Ticonderoga branch, as depository for the Town Clerk and Tax Collector for the year 2020.

Resolution # 5

Authorize Supervisor

Authorize the Supervisor and/or Budget Officer to deposit all Town of Putnam monies into the savings account and to withdraw savings as needed from the Glens Falls National Bank and NBIA Municipal Investors Service Corporation for the year 2020.

Resolution # 6

Designate Official Newspaper

Designate the Sun (Times of Ti) to be the official newspaper for the Town of Putnam for the year 2020.

Resolution # 7

Appoint the Budget Officer

Appoint John R. LaPointe as Budget Officer for the year 2020.

Resolution # 8

Authorize Town Justice

Authorize Hon. Edward F. Krawiecki to deposit all Town money in the Glens Falls National Bank for the year 2020.

Resolution # 9

Appoint the Town Attorney

Appoint John C. Breitenbach Jr. as Town attorney for the year 2020.

Resolution # 10

Designate Town Board Meeting Day

Designate the second Thursday of each month, at 7p.m., for the Town Board to audit bills and to hold the regular monthly meetings immediately following the audit, for the year 2020.

Resolution # 11

Run Board Meetings and Public Hearings according to Roberts Rules and Orders

Run Town Board meetings and public hearings according to the parliamentary procedures of Roberts Rules & Orders. Any person will be given courtesy of the floor during a regular meeting to give their opinion or statement for not more than (4) four minutes.

Resolution # 12

Appoint Deputy Supervisor

Authorize the Supervisor to appoint Christopher Mallon as Deputy Supervisor for the year 2020.

Resolution # 13

Authorize Mileage Payment

Set reimbursement for mileage at \$.58 cents per mile to all authorized persons for Town business for the year 2020.

Resolution #14

Approve Blanket Bond Policy

Approve a Blanket Bond Policy covering all town officials plus excess for the Supervisor, Town Clerk, Tax Collector, Town Justice and Budget Officer for the year 2020.

Resolution # 15

Appoint Dog Shelter

Enter into contract with Glens Falls Animal Hospital located at 66 Glenwood Avenue Queensbury, NY 12804 as acting dog shelter for the purpose of sheltering seized dogs. Rates for 2019 \$16 per day per dog per day for boarding or quarantine. Euthanasia; under 5lbs. \$14, 5-25lbs. \$24, 25-50lbs. \$29, 50-100lbs. \$39, 100-150lbs. \$49 per animal. Rabies specimen Prep and Submission; under 5lbs. 32, 5-25lbs. \$37, 25-50lbs. \$47, 50-100lbs. \$52, 100-150lbs. \$57. Cremation; under 5lbs. \$16, 5-25lbs. \$46, 25-50lbs. \$56, 50-100lbs. \$71, 100-150 \$91

Resolution #16

Appoint Planning Board Chair

Appoint Galen Seerup as Planning Board Chair for the year 2020.

Resolution #17

Appoint Planning Board Deputy

Appoint Allen Moore as Deputy to the Planning Board Chair for 2020.

Resolution # 18

Appoint Planning Board Clerk

Appoint Paula Wilson Clerk to the Planning Board for the year 2020.

Resolution # 19

Appoint Dog Control Officer

Appoint Donald Treadway as Dog Control Officer for the year 2020.

Resolution # 20

Contract for Fire Protection

Enter into a contract with Putnam Volunteer Fire Company for fire protection for the fee of \$122,600 for the year 2020, minus \$10,000 in loan payments.

Resolution # 21

Ambulance Service

Enter into a contract with Ticonderoga Emergency Squad for Ambulance Service for the fee of \$6,000.00 for the year 2020, to be paid annually.

Resolution # 22

Appoint Town Health Officer

Appoint Richard McKeever Town Health Officer for the year 2020.

Resolution # 23

Authorize Supervisor to apply for State Aid

Authorize the Supervisor to apply for the matching State Aid for the year 2020.

Resolution # 24

Appoint Safety Officer and Head of Public Works

Appoint Gary Treadway to the position of Safety Officer and Head of Public Works for the year 2020.

Resolution # 25

Authorize the Highway Superintendent to Appoint Deputy

Donald Treadway appointed Deputy Highway Superintendent for the year 2020.

Resolution # 26

Appoint Wildlife Officer

Appoint James Hebert as Wildlife Officer for the year 2020.

Resolution # 27

Appoint Town Historian

Appoint Eileen Greeley to the position of Town Historian for the year 2020.

Resolution # 28

Appoint Clerk to the Supervisor

Appoint Amy Quesnel-Jones to the position of Clerk to the Supervisor.

Resolution # 29

Appoint Payroll Clerk

Appoint Amy Quesnel-Jones to the position of Payroll Clerk.

Resolution # 30

Contract with Ti Youth Commission

Enter into a contract with Ticonderoga Youth Commission for the sum of \$1,000.00 annually for the year 2020.

Resolution # 31

Appoint Delegate and Alternate

Appoint Supervisor Darrell Wilson as Delegate, and Darlene Kerr as the Alternate Delegate to the Association of Town annual meeting in New York City, February 2020.

Resolution # 32

Blanket Motion to Accept Resolutions #2-31 for the Organizational Meeting Held January 2, 2020 and to adjourn the organizational meeting.

On motion of Councilman Bain, seconded by Councilman Mallon; all in favor
Resolution unanimously adopted.

Meeting closed at 10:35A.M.

Respectfully submitted,

Darlene Kerr
Putnam Town Clerk

Organizational meeting minutes January 2, 2020

Darrell Wilson _____ Supervisor

Christopher Mallon _____ Councilman

Charles Bain Sr. _____ Councilman

Greg Harris _____ Councilman