

Regular Meeting of the Putnam Town Board

December 8, 2022, 7PM ~ Putnam Town Hall ~ Zoom

7:00 Meeting called to order

Councilwoman Carole Schneider led the Pledge of Allegiance.

Roll Call

Members present:	Supervisor	Darrell Wilson
	Councilman	Christopher Mallon
	Councilman	Larry Shiell
	Councilwoman	Carole Schneider
	Councilman	Charles Bain

Others present: Mary Jane Dedrick (Deputy Clerk, P.O. Box 14), Gary Treadway (Highway Superintendent, Treadway Lane), Bill Brown (Planning Board Chair, 17 Charter Brook Lane), David Hayes (PVFD, 560 Gull Bay Road), May Drinkwine-Shiell (Resident, 439 County Route 3), Eric Schwenker (Attorney-McPhillips, Fitzgerald & Cullum LLP, 288 Glens Street, Glens Falls, NY 12801)
Present via ZOOM: John Breitenbach (Town Attorney, 2479 Main Street, Crown Point, NY 12928), Cee McKenzie (BAR Chair, 526 Gull Bay Road), Nancy Wolf-Fisher (Resident, 5183 Sagamore Road), Karl Ohly (Resident, 428 County Route 3), Diane & Corey Granger (Residents, 139 Craig Road),

Resolution # 127

Accept the minutes of the November 10, 2022, Meeting & Public Hearing

On motion of Councilman Chris Mallon, seconded by Councilwoman Carole Schneider; all in favor.
Resolution unanimously adopted.

Resolution #128

Accept the Financial report for the month of November 2022

On motion of Councilman Larry Shiell, seconded by Councilman Charlie Bain; all in favor.
Resolution unanimously adopted.

Resolution # 129

Accept the Town Clerk's report for the month of November 2022

On motion of Councilwoman Carole Schneider, seconded by Councilman Larry Shiell; all in favor.
Resolution unanimously adopted.

Resolution #130

Accept the Town Justice Report for the month of November 2022

On motion of Councilman Chris Mallon, seconded by Councilwoman Carole Schneider; all in favor.
Resolution unanimously adopted.

Resolution #131

Pay bills as audited

On motion of Councilman Larry Shiell, seconded by Councilman Charlie Bain; all in favor.
Resolution unanimously adopted.

Resolved, the bills on the following are paid as audited.

General Fund	# 281-317	\$33,676.03
Highway Fund	# 132-148	\$162,406.14

Correspondence

Washington County Office of the Administrator-Septic System Replacement Program (See Attached)

Courtesy of the floor

May Drinkwine-Shiell addressed the Board regarding a correspondence the prior month. Mrs. Drinkwine-Shiell introduced her representative, Attorney Eric Schwenker of McPhillips, Fitzgerald & Cullum. Attorney Schwenker addressed the Board referencing a letter sent by Mrs. Drinkwine-Shiell to the Planning Board and copied to the Town Board the prior month. Mr. Schwenker introduced a supplement request to that letter for the appointment of a Code Enforcement Officer.

Highway Report (7:20)

Highway Superintendent (HS) Gary Treadway reported Hutton Square is scheduled to be paved in the spring. Culvert replacements on Lake Road will resume in the spring. Depending on the budget and the price of asphalt in 2023 other preparatory projects may be addressed in the summer of 2023. Councilwoman Schneider asked if she could put stone in a washout area on Pulpit Point, HS Treadway agreed that would be OK.

Planning Board Report (7:26)

Planning Board Chair (PBC) Bill Brown reported that the Planning Board will not meet until next week. A public hearing is planned for Pinelli, and Don and Anita Kennedy will appear for a preliminary meeting with the Planning Board.

Fire Department report (7:30)

Dave Hayes Putnam Volunteer Fire Department President reported 6 calls in November. President Hayes noted the increase in calls this year. 2021 totaled 73 calls for the year, 2022 has 90 calls to date. The Fire Department elected 2023 Officers at their last meeting and approved the contract with the Town for 2023. A copy was filed with the Town Clerk. Doug Thatcher will continue as Chief, Scott Cook act as 1st Assistant Chief, Dan Tucker will President, President Hayes will assume the position of Secretary. President Hayes also took a moment to recognized Doug Thatcher who has recently become a Certified New York State Fire Instructor enabling him to give instruction to other fire fighters and emergency personnel, an impressive accomplishment. Congratulations Doug.

Old business (7:47)

Annual Contracts- 2023 Contracts, the Fire Department Contract has been signed and returned. The Kennel and EMS contracts have not been returned yet.

CHPE- A groundbreaking ceremony took place in Whitehall at the old Armory building.

The Town of Putnam has all accounts in place for a deposit of \$10,000 (Ten Thousand dollars) from CHPE intended to be used should any repairs be needed on Town properties after CHPE begins work. The Road Agreement has been signed with CHPE enabling the security deposit. Cummings Park will be utilized by CHPE as well during the spring to assemble their product and feed it into Lake Champlain. CHPE will rent the park for its use.

New business

Budget Amendment- An amendment to the budget was necessary after a minor error was discovered. The Workman's Compensation line was moved into the Contingency line, the tax levy itself will not change.

Resolution #132

Amend 2023 budget, moving \$10,733 (Ten thousand seven hundred thirty-three dollars) from the Workman's Compensation line to A1990.4 the Contingency line.

On motion of Councilman Chris Mallon, seconded by Councilman Larry Shiell; all in favor.
Resolution unanimously adopted.

Town Clerk increase in petty cash- The Town Clerk has asked for an increase in petty cash by \$400 (Four hundred dollars), finding it difficult at times to make change throughout the tax collections. Councilman Shiell expressed concern about having cash in Town Hall. The Clerk advised that the money is kept in the Town vault, not in the Town Hall offices.

Resolution #133

Increase the Town Clerk's petty cash fund by \$400

On motion of Supervisor Wilson, seconded by Councilman Chris Mallon; all in favor.
Resolution unanimously adopted.

Cee McKenzie gave compliments to the Highway Crew, and how they handled a garbage situation in Gull Bay recently.

Resolution #134

Move to Executive Session to discuss a current and potential legal matters

On motion of Councilwoman Carole Schneider, seconded by Councilman Charlie Bain; all in favor.
Resolution unanimously adopted.

Executive Session- NO ACTION TAKEN

Resolution #135

Leave Executive Session

On motion of Councilwoman Carole Schneider, seconded by Councilman Charlie Bain; all in favor.
Resolution unanimously adopted.

Resolution #136

Adjourn the Regular Meeting of the Putnam Town Board

On motion of Councilman Chris Mallon, seconded by Councilwoman Carole Schneider; all in favor.
Resolution unanimously adopted.

December 8th, 2022, Regular Meeting of the Putnam Town Board adjourned at 8:55PM.

Upcoming Dates:

December 30th at 4PM 2022- End of year & 2023 Organizational Meeting

January 12th, 2023, at 7PM -Regular Meeting of the Putnam Town Board

Respectfully submitted,

Darlene Kerr
Putnam Town Clerk

Darrell Wilson _____ Supervisor
Carole Schneider _____ Concilwoman
Charles Bain Sr. _____ Councilman

Christopher Mallon _____ Councilman
Larry Shiell _____ Councilman



WASHINGTON COUNTY OFFICE OF THE ADMINISTRATOR

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November 18, 2022

Putnam Town Of
Putnam, NY 12861

Dear Property Owner:

I am pleased to inform you that there has been additional funding allocated to the Septic System Replacement Program. You were previously notified that your property tax parcel **ID 7.12-1-36** has been identified by New York State as a location where there is a critical need. **There is still time to apply if you haven't already done so.**

Qualifying homeowners will be reimbursed a portion of the cost of replacing a cesspool, or repairing, replacing, or upgrading a failing septic system. **The Program provides funding in the form of a reimbursement to cover up to 50% of the eligible costs for septic system projects, up to \$10,000 per project to households within 250 feet of the shoreline of Lake Cossayuna or Lake George in Washington County.**

To qualify for funding, all program requirements must be met, and you must have received program eligibility approval from Washington County.

Program Information, Maps, Parcel Information, and Applications are available at:

www.washingtoncountyny.gov

(Search: State Septic System Replacement Fund Program)

Please read the program information carefully and be sure to provide all the requested information. Failing to do so could result in a delay or denial of funding from this program. If accepted for the grant, you will receive an Award Letter from Washington County. After your project is completed, and you have submitted all required documentation, your grant award will be processed and mailed out to you.

All eligible homeowners are encouraged to apply for this program. This is a unique opportunity developed to address a pressing environmental and public health issue in our community, and we hope you will take advantage of it.

Sincerely,

Melissa Fitch

Melissa Fitch
County Administrator



WASHINGTON COUNTY, NY
WASHINGTONCOUNTYNY.GOV