

Regular Meeting
Of the
Putnam Town Board

March 14, 2024, 7PM ~ Putnam Town Hall ~ Zoom

7:00 Meeting called to order

Councilwoman Carole Schneider led the Pledge of Allegiance.

Roll Call

Members present:	Supervisor	Darrell Wilson
	Councilwoman	Carole Schneider
	Councilwoman	Kayla Bennett
	Councilman	Larry Shiell
	Councilman	Charles Bain

Others present: Mary Jane Dedrick (Deputy Clerk, P.O. Box 14), Gary Treadway (Highway Superintendent, Treadway Lane), May Drinkwine-Shiell (Resident, 439 County Route 3), Kay Greenough (Resident, 427 County Route 3), Dave Hayes (PVFD, 560 Gull Bay Road), Robert Winn (Town Attorney, 13 North Street, Granville, NY 12832), Cee McKenzie (BAR Chair, Budget Officer, 526 Gull Bay Road), Bill Brown (Planning Board Chair, 17 Charter Brook Lane), Mark Karlson (Planning Board Member, 2388 Black Point Way), Stephanie Wagoner (Resident, 2198 Black Point Road), James Kloiber (Resident, 2198 Black Point Road)

Present via ZOOM: Nancy Wolf-Fisher (Resident, 5183 Sagamore Road), Corey Granger (Highway Dept., 139 Craig Road)

Resolution #22

Accept the minutes of the February 15, 2024, Regular meeting

On motion of Councilman Charlie Bain, seconded by Councilwoman Carole Schneider; all in favor. Resolution unanimously adopted.

Resolution #23

Accept the Financial reports for the month of February 2024

On motion of Councilwoman Carole Schneider, seconded by Councilwoman Kayla Bennett; all in favor. Resolution unanimously adopted.

Resolution #24

Accept the Town Clerk's report for the month of February 2024

On motion of Councilwoman Kayla Bennett, seconded by Councilwoman Carole Schneider all in favor. Resolution unanimously adopted.

Resolution #25

Accept the Town Justice Report for the month of February 2024

On motion of Councilman Larry Shiell, seconded by Councilman Charlie Bain; all in favor. Resolution unanimously adopted.

Resolution #26

Pay bills as audited

On motion of Councilwoman Kayla Bennett, seconded by Councilwoman Carole Schneider; all in favor. Resolution unanimously adopted.

Resolved, the bills on the following are paid as audited.

General Fund	# 31-57	\$198,419.78
Highway Fund	# 17-28	\$11,346.14
Black Point Sewer District	#2	\$8,948.80

Correspondence

Adirondack Planning Forum, Wednesday April 24 & Thursday April 25

Courtesy of the Floor

Black Point Resident Stephanie Wagoner addressed the Board about an ongoing issue with her neighbor. Mrs. Wagoner reviewed the issue with her neighbor's building without first going through the Planning Board and the Site Plan Review process. Mrs. Wagoner advised that she had a survey of her property which shows that the neighbor's retaining wall was built over the property line. Mrs. Wagoner asked the town to enforce the Site Plan Review Law. Planning Board Chair Bill Brown advised the Board that the Planning Board has already done all they can do in this matter and reiterated that the Planning Board has "no teeth" in situations like this.

Highway Report

Highway Superintendent (HS) Gary Treadway opened his report with the 2024 roadside mowing agreement with Washington County. The agreement covers 10.64 miles of County Roads in Putnam at \$351 per mile for a total of \$3734.64.

Resolution #27

Authorize the Highway Superintendent to enter the 2024 mowing agreement with Washington County

On motion of Supervisor Darrell Wilson, seconded by Councilwoman Carole Schneider, all in favor. Resolution unanimously adopted.

HS Treadway also reported that the power project would be beginning working again March 18th. HS Treadway advised the Board that the roads will be posted for the spring thaw. HS Treadway continued his report with a reminder that Sagamore Road will be paved this year, tentatively in April or May. The crew has been working intermittently on Black Point Road, cleaning ditches out and cutting roadside brush, HS Treadway advised there are still culverts that need to be fixed on Black Point Road as well as on Best Road.

Planning Board Report

Planning Board Chair Bill Brown reported that the first item on their agenda was an individual combining two lots, a site plan has not been submitted. The second item was for a new cabin and garage on Putnam Center Road. The third item was a site plan to construct an 8x16 deck and a 12x12 deck with stairs in Royal Anchorage. The fourth was a proposal to create a new walking path to the lake with a small retaining wall. Danny Tucker from the Putnam Fire Department proposed a new LED sign in front of the firehouse.

The last item was a pre-conference for a site plan project.

Fire Department report

Dave Hayes gave the FD report. (See attached)

Old Business

Policies- The Town Board is currently developing an employee handbook. This month’s policies are Standards of behavior and performance, Leave of absence, Absences, Employee personnel records.

Resolution#28

Accept Policies for Standards of behavior and performance, Leave of absence, Absences, Employee personnel records. On motion of Councilman Charlie Bain, seconded by Councilwoman Schneider; all in favor. Resolution unanimously adopted.

Site Plan Review- Supervisor Wilson revisited proposed changes on the Site Plan Review Application. The change would give consent to the Planning Board to enter a property with notice for the purpose of assurance of compliance with a submitted plan. Councilwoman Schneider advised that it has been communicated to her by residents that the public should be heard when changes like this are proposed. A discussion about holding a public hearing took place. Councilman Bain expressed he also believed a public hearing would be prudent. A public hearing was set for the April meeting to gather opinions on the proposed change to the Site Plan Review Application.

Cemetery Regulations- A discussion about the cemetery regulations and stone installation standards took place. Edits were made to the proposed draft document. Cemetery Regulations will be revisited at April’s meeting.

Procella Cor EC- Supervisor Wilson suggested it would be appropriate to invite the Lake George Water Keeper Chris Navitsky and David Wick the Executive Director of the Lake George Park Commission so the Board can gather more information about Procella Cor EC and the application of it in Lake George. Supervisor Wilson will extend an invitation to both men to join April’s meeting.

New Business

None

Resolution #29

Move to Executive Session to discuss potential pending legal matters

On motion of Councilwoman Carole Schneider, seconded by Councilman Larry Shiell; all in favor. Resolution unanimously adopted.

NO ACTION TAKE IN EXECUTIVE SESSION

Resolution #30 (7:57)

Adjourn the Regular Meeting of the Putnam Town Board

On motion of Councilman Charlie Bain, seconded by Councilwoman Kayla Bennett; all in favor. Resolution unanimously adopted.

Next meeting is scheduled for April 11, 2024, at 7PM at the Putnam Town Hall and ZOOM.

Respectfully submitted,
Darlene Kerr
Putnam Town Clerk

Darrell Wilson	Supervisor
Carole Schneider	Councilwoman
Kayla Bennett	Councilwoman
Larry Shiell	Councilman
Charles Bain Sr.	Councilman

Putnam Volunteer Fire Company (PVFC)
2024 Monthly Report to the Putnam Town Board
March 14, 2024
Presented by David Hayes, PVFC Secretary

1. The PVFC responded to five 911 calls during January:
 - 2 EMS calls in Putnam
 - 1 structure fire in Crown Point
 - 1 standby in the Putnam fire station because of a fire in Ticonderoga
 - 1 motor vehicle accident in the middle of the night on Royal Anchorage Way in Putnam that involved entrapment of the driver.

2. Grants
 - The washer and dryer for our turnout gear using last year's \$24,000 FEMA-AFG grant has been delivered and we are in the process of hooking both of them up.
 - We expect to hear in April whether our \$35,000 grant application to the Firehouse Subs Foundation has been approved. It is for 3 items related to improving our water delivery capabilities (a hydraulic pond lift system for our tanker truck, and a swivel dump chute and an air-prime system for one of our pumper trucks)
 - In February we submitted a \$61,500 FEMA-AFG grant application for various items also related to enhancing our water supply capabilities, such as over a 1000 feet of hose of various sizes to replace old hose, nozzles, and a deck gun (that's a remotely operated water jet mounted on top of a truck) for our new pumper truck.
 - Efforts are underway to pull together an application for the recently announced Volunteer Infrastructure & Response Equipment Grant by NYS. We will seek \$1,000,000 in funds for the renovation and enlargement of part of the firehouse. The deadline for submission is April 30th.

3. The Putnam Fire Company will host an Open House on Sunday, April 14th from 11:00 - 3:00. The purpose is to introduce the community to the people and facilities that provide emergency services to the Town of Putnam and, hopefully, to encourage people to join the fire company. This is a statewide event aimed at recruiting more people to join volunteer fire departments.

4. We finished February with \$177,583 in our operating account at the bank. I don't see any financial problems on the horizon.