

Putnam Planning Board Meeting Minutes
10/8/25 Meeting

Planning Board Members in Attendance: Richard Melaney, Wayne Busby, Art Sheehly, Galen Seerup, Mark Karls

Attendance in person: May Drinkwine Shiell, Larry Shiell, Doren Rochill, Kristie Watrous, Travis Whitford, Aaron Roberts (RU Holmes Engineers), Robert Holmes (RU Holmes Engineers), Rich Trudeau (Trudeau Engineering), Chris Navitsky (Lake George Waterkeeper), Sarge Condit

Attendance via Zoom: Jim Barshinger

Meeting called to order at 7:00 by Mark Carlson. It was noted to everyone that the Planning Board Secretary Sara had resigned and that Mark would be both leading the meeting and taking minutes. It was also noted that in Sara's absence the Board has access to her emails in order to verify prior correspondence.

Resolution 42: September Minutes: A motion was made by Galen to accept and approve the minutes from the September meeting as they were distributed via email. Seconded by Wayne. No further discussion. Unanimous vote to approve.

Jim Barshinger: 11.8-5-2 6614 Royal Anchorage Way: This project was last discussed at the August meeting. As of that time we did not have LGPC approval/permit or blasting plan. These two items have now been received. As this is waterfront and involves blasting we had previously agreed that a Public Hearing would be required.

Resolution 43: Barshinger Public Hearing. A motion was made by Wayne to schedule a public hearing on this project for our November meeting. Seconded by Art. No further discussion. 4 Board members voted Yes. Galen voted No as Barshinger was not present in person during the discussion and regulations require that applicants be present. Motion passed.

Follow up: Schedule Public Hearing. Public Notice sent to Newspaper. Letters sent to neighbors.

Barshinger Follow up: Jim Barshinger joined the meeting slightly late via Zoom after we had addressed his project and voted to schedule a Public Hearing. He explained that he thought that there was going to be a public hearing at this October meeting since he had sent in his outstanding materials prior to the 10/8 meeting. We explained that we had not scheduled an October public hearing for him at our September meeting as we did not have his materials at that time. As no Public Notification of a meeting had been published, we were not able to hold a public meeting for him at the 10/8 meeting.

Kristie Watrous 720 County Route 2. This project is to place an 11x26 prebuilt shed at their orchard. There will be no electric or septic. Drainage will be placed around the footprint to catch roof runoff. Topo map and APA approval were sent to Sara's email.

Resolution 44: Watrous Contingent Approval. A motion was made by Galen to accept the project, declare it a Type 1 with a negative Declaration, and approve the project (subject to verifying the APA approval and Topo Map). Motion was seconded by Wayne. No further discussion. Motion passed by unanimous vote.

Follow up: The APA approval and Topo map were printed from the emails and added to the file, contingency satisfied.

Sarge Condit 35 Warrick Rd Tax ID 8-2-5.3 Construction of a single family residence.

Doren Rockhill presented on behalf of Sarg regarding the 5 acre parcel. The APA has issued a current nonjurisdictional letter (this was shown to the Board electronically but a hard copy is needed for the file). LGPC provided a permit many years ago and the permit has been renewed annually. The Board will need a copy of the most recent renewal for the file. Stormwater controls for this were put in place several years ago. Notification letters need to be sent out to neighbors.

Resolution 45: 35 Warrick Public Hearing: A motion was made by Galen to send out Notification of a Public Hearing for this project to be held at our November meeting. Seconded by Dick. No further discussion. Motion passed by unanimous vote.

Follow Ups required: Letters to neighbors, schedule public hearing, obtain hard copy of APA and LGPC paperwork for the file. APA and LGPC documents verified and printed for file on 10/9. Public Notice sent to Newspaper. Letters sent to neighbors.

Travis Whitford: 301 Peterson Rd Tax ID 8.-2-12.1 New Single Family Residence.

Rich Trudeau presented on behalf of Travis. This is a 50+ acre lot. A small home was put on the lot several years ago. A second small inlaw home is now proposed. This will be modular unit on a pad. APA approval was sent to Sara. Gary has issued Highway Dept approval. One supporting letter from the closest neighbor was shown to the Board. Discussion was held regarding waiving a public hearing if additional letters of support from all other neighbors can be provided to the Board within a week. This was agreed as long as all letters express unanimous support- if letters are short of unanimous support a public hearing will need to be held.

Resolution 46: 301 Peterson Rd. A motion was made by Wayne to accept the project, deem it a Type 1 with a negative Declaration, and approve the project, subject to receipt of supporting letters from all neighbors within a week. Seconded by Art. No further discussion. Unanimous vote in favor. Motion passed.

Follow up: APA approval letter was found in emails and printed for the file- contingency satisfied. Neighbor letters received, contingency satisfied.

Bruce and Tonya Geraw. 197 County Route 3 Tax ID 13-2-14.1 Single Family Residence

Rich Trudeau presented. This is a single family home on a 143 acre parcel. APA approval is on file. Stormwater and Septic also approved. This is in a Resource Management Area and APA was very thorough in their review. County DOT has approved. Neighbor approval letters have been sent to Bill and Sara. Given the distance of the proposed structure from any neighbors, in conjunction with the existing neighbor approval letters, a discussion was had on waiving a public hearing.

Resolution 47: 197 County Route 3. A motion was made by Galen to accept the project, deem it a type 1 with a negative declaration and approve the project. Seconded by Wayne. No further discussion. Motion passed unanimously.

Follow Up. Need to print out emailed supporting documents for the file- done on 10/9. Need to check that the fee has been paid.

William Hillman 2048 Lake George Way South Tax ID 7.12-2-13. New residence and garage.

Bob Holmes of RU Holmes Engineering presented. As of the September meeting additional information was outstanding. This has now been provided. APA has issued a nonjurisdictional letter. LGPC has said that they are ready to issue their approval if Putnam approves the project. Given that this is a small Lakefront property and could impact neighbors, it was agreed at the September meeting that a Public Hearing would be appropriate. Now that the outstanding items have been received, Letters should be sent to neighbors and a Public Hearing should be scheduled.

Resolution 48: 2048 Lake George Way South. A motion was made by Wayne to schedule a public hearing on this project for November. Seconded by Dick. No further discussion. Unanimous vote in favor of the motion.

Follow Up: Letters to be sent to neighbors and Public Hearing Scheduled for November. Letters mailed, Public Notice sent to Newspaper.

Open Discussion: No additional items were brought up from the floor.

Resolution 49: Adjournment. A motion was made by Wayne to adjourn the meeting. Seconded by Art. Further discussion: Galen noted that applicants must attend the meeting or have an agent attend in their place. The Town has never passed a resolution to verify that attendance via Zoom satisfies this requirement and thus attendance should still be in person. The motion to adjourn passed unanimously. Adjourned at 8:10pm

Meeting minutes submitted by Mark Karlson 10/23/25