

Regular Meeting Of the Putnam Town Board

March 9, 2023, 7PM ~ Putnam Town Hall ~ Zoom

7:00 Meeting called to order

Councilman Christopher Mallon led the Pledge of Allegiance.

Roll Call

Members present:	Supervisor	Darrell Wilson
	Councilman	Christopher Mallon
	Councilman	Larry Shiell
	Councilwoman	Carole Schneider
	Councilman	Charles Bain

Others present: Mary Jane Dedrick (Deputy Clerk, P.O. Box 14), Gary Treadway (Highway Superintendent, Treadway Lane), Bill Brown (Planning Board Chair, 17 Charter Brook Lane), Cee McKenzie (BAR Chair, Budget Officer, 526 Gull Bay Rd), May Drinkwine-Shiell (Resident, 439 County Route 3), Nancy Treadway (Resident, Wrights Road), Wayne Busby (Planning Board Member, 11 Charter Brook Lane), Kayla Bennett (Resident, 526 Liddle-Harris Road)

Present via ZOOM: Nancy Wolf-Fisher (Resident, 5183 Sagamore Road)

Moment of Silence

A moment of silence was observed for Robert Rudt, a long time Planning Board member and resident of Putnam who passed away February 24th, 2023.

Resolution # 18

Accept the minutes of the February 9, 2023, Regular Meeting

On motion of Councilman Chris Mallon, seconded by Councilman Charlie Bain; all in favor. Resolution unanimously adopted.

Resolution #19

Accept the Financial reports for the month of February 2023

On motion of Councilman Charlie Bain, seconded by Councilman Chris Mallon; all in favor. Resolution unanimously adopted.

Resolution # 20

Accept the Town Clerk's report for the month of February 2023

On motion of Councilwoman Carole Schneider, seconded by Councilman Charlie Bain all in favor. Resolution unanimously adopted.

Resolution # 21

Accept the Town Justice Report for the month of February 2023

On motion of Councilman Larry Shiell, seconded by Councilwoman Carole Schneider; all in favor. Resolution unanimously adopted.

Resolution #22

Pay bills as audited

On motion of Councilman Chris Mallon, seconded by Councilman Larry Shiell; all in favor.
Resolution unanimously adopted.

Resolved, the bills on the following are paid as audited.

General Fund	# 32-57	\$171,783.54
Highway Fund	# 15-19	\$4,190.30
Black Point Sewer District	# 2	\$9,343.53

Correspondence

Northern Insurance- 2023 Insurance summary

Courtesy of the floor

Wayne Busby, a member of the Planning Board addressed the Town Board first. Mr. Busby addressed an issue with the lack of compliance with Putnam’s ordinances put forward in the Site Plan Review. Mr. Busby expressed that unapproved building has become “out of hand” in Putnam and a Compliance Officer is needed.

Motion

Hire a Compliance Officer

On motion of Councilman Shiell, no second

Councilwoman Schneider expressed that she didn’t want to vote before a discussion about the position. A discussion about compliance and potential penalties put forth in the State guideline was led by Planning Board Chair Bill Brown. Councilman Bain recalled that when Putnam moved to Washington Code Enforcement it was understood that they would handle these situations, and questioned why only now are we hearing that the county enforcement doesn’t cover anything besides NYS Codes. Supervisor Wilson replied that we have known for some time. Councilman Mallon presented a scenario, Resident A built something they shouldn’t have, or something that wasn’t approved. When approached about it, the Resident says, “I don’t care”, Councilman Mallon asked, “then what happens?” Chairman Brown replied that is when a citation is issued. Councilwoman Schneider clarified what the Compliance Officer would do in relation to the County. The Compliance Officer would only enforce Putnam’s Site Plan Review Law. Councilman Mallon suggested if this is going to be done, a budget and job parameters are needed first. Wayne Busby implored the Board to investigate it.

Motion withdrawn by Councilman Shiell after a discussion and unanimous consent. Councilman Shiell advised he would get information about Compliance Officer candidates, what their rates are and requirements, for the next meeting.

Highway Report (7:47)

Highway Superintendent (HS) Treadway reported that one of the trucks went off the road, no personal injury or damage to the truck however, a tow truck was needed to pull the truck out of the ditch. HS Treadway advised that the roads will be posted for the spring thaw the coming week, the ad will appear in the SUN in the next issue. HS Treadway advised he spoke with the workers on the CHPE project who are clearing the roadsides for the project. HS Treadway also advised that the markers do not indicate where the line is going, but rather they signify where brush needs to be trimmed back for CHPE’s equipment to pass safely when construction begins. The Roadside Mowing Agreement with Washington County arrived today for the 2023 roadside mowing season. The agreement covers 10.64 miles of roadside

Corrective Action Plan – Supervisor Wilson presented the Board with a corrective action plan in response to an audit by the NYS Comptroller’s office at last month’s meeting. Supervisor Wilson reviewed the plan with the Board then asked if there were any changes desired by the Board.

Resolution #28

Accept the Corrective Action Plan to be submitted to the New York State Comptroller

On motion of Councilman Mallon, seconded by Councilman Bain; all in favor.

Resolution unanimously adopted.

Councilman Bain asked about the status of the Accounts Clerk and Supervisor’s Clerk work location. Supervisor Wilson indicated that a workspace was being prepared at Town Hall for the two positions.

Councilman Shiell raised the issue of the accounting software being used by the Accounts Clerk. Councilman Shiell stated he has been told by several entities that QuickBooks is not geared for municipal accounting. He expressed concern that we might be paying for more man hours than we need to because things might need to be done twice to be done correctly with QuickBooks. Councilman Shiell suggested that municipal accounting software be sought out for pricing. Supervisor Wilson stated he would ask the County Treasurer Al Nolette for recommendations.

Sheriff’s annual report for Putnam- was handed out to the Board for review.

Resolution #29

Adjourn the Regular Meeting of the Putnam Town Board

On motion of Supervisor Wilson, seconded by Councilman Mallon; all in favor.

Resolution unanimously adopted.

The Regular Meeting of the Putnam Town Board adjourned at 9:03PM.

The next meeting is April 13th immediately following the public hearings.

Public hearings April 13, 2023, beginning at 6:30.

Respectfully submitted,
Darlene Kerr
Putnam Town Clerk

Darrell Wilson _____ Supervisor

Christopher Mallon _____ Councilman

Carole Schneider _____ Councilwoman

Larry Shiell _____ Councilman

Charles Bain Sr. _____ Councilman