

## PUTNAM PLANNING BOARD

NOVEMBER 8, 2017

The Putnam Planning Board met on November 8th at the Putnam Town Hall. The following board members were present: Chairman Galen Seerup, Robert Rudt, Wayne Busby, Allen Moore, Richard Beebe & Jim Hock. Richard Malaney was absent. Cee McKenzie, Alan Forgette, Dave & Bonnie White, Karen Scipio and H. Stephenson were also present as guests.

**Resolution #71** – Motion was made by Wayne Busby to approve October’s minutes. Seconded by Jim Hock and passed unanimously.

The board discussed the Code Enforcement in Putnam. There have been rumors that enforcement will be handled by the County effective January 1, 2018. Wayne had spoken to Washington County Code Enforcement and he supplied us with phone numbers for the guys we will be working with. This change has not officially been announced to the Planning Board.

**Resolution #72** – Motion was made by Allen Moore to make a Planning Board Policy that any application brought before the board is nullified after 60 days for inactivity if the applicant or its representative does not appear or contact the clerk to extend the application period. Seconded by Robert Rudt and passed unanimously.

**Karen Scipio** – Karen submitted a site plan proposal to construct a single family dwelling on 100 Cummings Road. She still needs an engineered septic plan. She also needs to put dimensions on the site map of the well location and septic. The APA approved the project. The trailer on site is for storage of building material. The board requested a stormwater plan for runoff. She paid the \$25 fee. SEQR is not needed the APA did one. The board asked her to contact the town highway superintendent to discuss driveway access. This was considered a pre-application conference.

The board discussed the status of the Site Plan Review rewrite and the Trailer Ordinance. We are still waiting for Att. Breitenbach’s rewrite to review.

**Resolution #73**– Motion was made by Robert Rudt to adjourn this month’s meeting. Seconded by Richard Beebe and passed unanimously.

Respectfully Submitted,

Paula M. Wilson  
Planning Board Clerk

*Next Planning Board Meeting December 13, 2017  
Minutes subject to approval*