

**TOWN OF PUTNAM
PLANNING BOARD
Site Plan Review Application**

1. Applicant's Name: _____ Telephone: _____

Residence: _____ Local Address: _____
Street Address Street Address

City, State, Zip Code City, State, Zip Code

2. Applicant's Representative: _____ Telephone: _____

Street address

City, State, Zip Code

Description of Proposal

3. Property Location:

Deed Reference: Book _____, Page _____.
Tax Map Number: Section _____, Block _____, Lot _____.

4. Is the subject lot within 500 feet of a County or State Right of Way, Park, Municipal Boundary or a Watershed that drains any County or State Facility that requires review by the County Planning Board (General Municipal Law §239[m]) ☐ YES ☐ NO

5. Adirondack Park Agency Land Use Classification. ☐ Hamlet; ☐ Moderate Intensity (1.28 acres);
☐ Low Intensity (3.2 acres); ☐ Rural Use (8.53 acres);
☐ Resource Management (42.66 acres)

6. Current Use of Property: ☐ Vacant; ☐ Residence; ☐ Business; ☐ Other: _____

7. Proposed Use/Development: _____

8. Property Location: Please provide brief directions to the property. _____

8. Total Site Area: _____ square feet, or _____ acres.

10. Anticipated Construction Schedule: Start _____, Completion: _____.

11. Other approvals/permits: Please list all other valid or pending necessary permits and/or approvals.

☐ Adirondack Park Agency, Permit Number _____.

☐ Lake George Park Commission, Permit Number _____.

☐ NYS Department of Health, Permit Number _____.

☐ NYS Department of Environmental Conservation, Permit Number _____.

☐ Other _____

12. Character of Surrounding Lands: (ie, residential, agricultural, wooded, wetlands, etc.) _____

13. Site Plan Drawing: Please provide a site plan drawing showing the details of the existing lot and the proposed development and/or use. The site plan drawing must include at a minimum the following:

a. Title of drawing including the name of the property owner, person responsible for preparing the drawing, date of drawing and any revisions;

b. North arrow and scale;

c. All property boundaries. If it is not practicable to include all property boundaries, show the area to be developed and include an inset showing the property boundaries;

d. All existing watercourses, including streams, ponds, lakes, wetlands, drainage ways, etc;

e. The location of all existing structures including exterior dimensions. Each structure should be labeled to indicate its use;

f. Location of all proposed development/uses including exterior dimensions;

g. Location, design, and dimensions of all existing driveways and parking areas;

h. Pedestrian access;

i. Location and use of all outdoor storage;

j. Location and design of existing and/or proposed wastewater treatment facilities;

k. Location, type and design of any existing or proposed storm water management facility;

l. Location and design of all fresh water supply systems;

- m. Means of access of emergency vehicles;
- n. Location, size, design and type of all proposed signs;
- o. Location and design of all proposed buffer areas, including all existing vegetative cover;
- p. Location, type and design of all existing and proposed outdoor lighting;
- q. Landscaping grading and drainage plan showing existing and proposed contours;
- r. Any other elements of the proposal necessary for consideration by the Putnam Planning Board.

14. Surrounding Properties: Please provide the Names, Addresses and tax map numbers for all surrounding properties and any property within 500 feet of the subject property. This information may be obtained in the office of the Town Clerk or the Washington County Clerk.

Dated this _____ day of _____, 20____. _____
Signature of Applicant

Approved by Putnam Town Planning Board:

Dated this _____ day of _____, 20____. _____
Approval Signature