

**End of year 2018
&
2019 Organizational Meeting
Of the
Putnam Town Board**

PUTNAM TOWN BOARD
DECEMBER 29, 2018
10 A.M. PUTNAM TOWN HALL

The meeting opened with the auditing of bills.

10:00 A.M. Meeting called to order

Roll Call

Members present:	Supervisor	John LaPointe
	Councilman	Darrell Wilson
	Councilman	Greg Harris
	Councilman	Kevin Hart

Absent:	Councilwoman	Shirley Randall
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Others present: Gary Treadway (Highway Superintendent, Treadway Lane)

END OF YEAR

2018 Budget Adjustments

General Fund Transfer

\$2197 from Supervisor's Contractual to Supervisor's Personal
\$200 from Planning Personal to Planning Contractual
\$2487 from State Retirement to Medical Insurance

Transfer from Contingent to:

\$3,610 Supervisor Personal
\$3,968 Town Clerk Personal & Contractual
\$19,049 Buildings Contractual
\$72 Central Printing and Mailing
\$1,306 Unallocated Insurance

\$103 Examining Board Contractual
\$984 Environmental Control Contractual
\$2,254 Medical Insurance
\$136 Social Security
\$1,087 Code Enforcement Contractual

Amend and Increase

\$1,007 Disposal Charges & Refuse, Garbage Contractual
\$20,220 Refunds and Youth Contractual
\$14,014 Refunds and Central Garage

Resolution #107

Make Account Adjustments to General Fund

On motion of Councilman Kevin Hart, seconded by Councilman Darrell Wilson;
All in favor, Resolution unanimously adopted.

Highway Fund Transfer

\$435 General Repairs Contractual to Personal
\$8,559 Capital Outlay to Improvement Personal
\$661 Machinery Contractual to Brush and Weeds Contractual
\$1,757 State Retirement to Social Security

Resolution #108

Make Account Adjustments to Highway Fund

On Motion of Councilman Darrell Wilson, seconded by Councilman Greg Harris;
All in favor, Resolution unanimously adopted.

Resolution #109

Pay bills as audited

On motion of Councilman Greg Harris, seconded by Councilman Kevin Hart;
All in favor, Resolution unanimously adopted.

General Fund	#428-454	\$11,246.49
Highway Fund	#152-162	\$13,273.33

ORGANIZATIONAL 2019

Salaries for 2019

Supervisor	\$20,000	Paid Monthly
Clerk to the Supervisor	\$24.25	Per Hour
Pay Roll Clerk	\$24.25	Per Hour
Town Justice	\$7,750	Paid Monthly
Councilpersons 4 @	\$3,400	Paid Quarterly
Budget Officer	\$12,000	Paid Monthly
Town Clerk	\$28,000	Paid Monthly
Tax Collector	\$6,000	Paid Monthly
Registrar	\$200	Paid Monthly
1 st Deputy Town Clerk	\$6,000	Paid Quarterly + \$16 per hour
Highway Superintendent	\$63,036	Paid Bi-weekly
Department of Public Works	\$8,060	Paid Bi-weekly

Town Historian	\$1,200	Paid Annually
Dog Control Officer	\$1,854	Paid Quarterly + Enumeration \$1 per dog
Town Assessor	\$18,000	Paid Monthly
Planning Board Chairman	\$790	Paid Annually
Planning Board Member	\$460	Paid Annually
Planning Board Clerk	\$6,000	Paid Quarterly
Town Attorney	\$14,000	Paid Quarterly
Wild Animal Control Officer	\$600	Paid Annually
Life Guard	\$14.00	Per Hour, Bi-weekly
Highway Crew 1@	\$25.25	Per Hour, Bi-weekly
1@	\$24.25	Per Hour, Bi-weekly
1@	\$23.25	Per Hour, Bi-weekly
1@	\$22.25	Per Hour, Bi-weekly
1@	\$12.00	Per Diem, Bi-weekly
Boat Launch	\$12.00	Per Hour, Bi-weekly

Resolution #110 Accept Salaries for 2019

On motion of Councilman Kevin Hart, seconded by Councilman Darrell Wilson;
Resolution unanimously adopted.

Resolution # 111

Appoint Registrar, Tax Collector and Records Management Officer for 2017

Appoint Darlene Kerr as Registrar, Tax Collector and Records Management Officer for the year 2019.

Resolution # 112

Appoint Deputy Town Clerk

Authorize the Town Clerk, Tax Collector and Registrar to appoint as Deputy, Mary Jane Dedrick for the year 2019.

Resolution #113

Designate Bank

Designate Glens Falls National Bank, Ticonderoga branch, as depository for the Town Clerk and Tax Collector for the year 2019.

Resolution # 114

Authorize Supervisor

Authorize the Supervisor to deposit all Town of Putnam monies into the savings account and to withdraw savings as needed from the Glens Falls National Bank and NBIA Municipal Investors Service Corporation for the year 2019.

Resolution # 115

Designate Official Newspaper

Designate the Sun (Times of Ti) to be the official newspaper for the Town of Putnam for the year 2019.

Resolution # 116

Appoint the Budget Officer

Appoint John LaPointe as Budget Officer for the year 2019.

Resolution # 117

Authorize Town Justice

Authorize Susan Johnson to deposit all Town money in the Ticonderoga Federal Credit Union for the year 2019.

Resolution # 118

Appoint the Town Attorney

Appoint John C. Breitenbach Jr. as Town attorney for the year 2019.

Resolution # 119

Designate Town Board Meeting Day

Designate the second Thursday of each month, at 7p.m., for the Town Board to audit bills and to hold the regular monthly meetings immediately following the audit, for the year 2019.

Resolution # 120

Run Board Meetings and Public Hearings according to Roberts Rules and Orders

Run Town Board meetings and public hearings according to the parliamentary procedures of Roberts Rules & Orders. Any person will be given courtesy of the floor during a regular meeting to give their opinion or statement for not more than (4) four minutes.

Resolution # 121

Appoint Deputy Supervisor

Authorize the Supervisor to appoint Darrell Wilson as Deputy Supervisor for the year 2019.

Resolution # 122

Authorize Mileage Payment

Set reimbursement for mileage at \$.58 cents per mile to all authorized persons for Town business for the year 2019.

Resolution #123

Approve Blanket Bond Policy

Approve a Blanket Bond Policy covering all town officials plus excess for the Supervisor, Town Clerk and Tax Collector for the year 2019.

Resolution # 124

Appoint Dog Shelter

Enter into contract with Glens Falls Animal Hospital located at 66 Glenwood Avenue Queensbury, NY 12804 as acting dog shelter for the purpose of sheltering seized dogs. Rates for 2019 \$16 per day per dog per day for boarding or quarantine. Euthanasia; under 5lbs. \$14, 5-25lbs. \$24, 25-50lbs. \$29, 50-100lbs. \$39, 100-150lbs. \$49 per animal. Rabies specimen Prep and Submission; under 5lbs. 32, 5-25lbs. \$37, 25-50lbs. \$47, 50-100lbs. \$52, 100-150lbs. \$57. Cremation; under 5lbs. \$16, 5-25lbs. \$46, 25-50lbs. \$56, 50-100lbs. \$71, 100-150 \$91

Resolution #125

Appoint Planning Board Chair

Appoint Galen Seerup as Planning Board Chair for the year 2019.

Resolution #126

Appoint Planning Board Deputy

Appoint Allen Moore as Deputy to the Planning Board Chair for 2019.

Resolution # 127

Appoint Planning Board Clerk

Appoint Paula Wilson Clerk to the Planning Board for the year 2019.

Resolution # 128

Appoint Dog Control Officer

Appoint Donald Treadway as Dog Control Officer for the year 2019.

Resolution # 129

Contract for Fire Protection

Enter into a contract with Putnam Volunteer Fire Company for fire protection for the fee of \$110,345.00 for the year 2019, minus \$10,000 in loan payments.

Resolution # 130

Ambulance Service

Enter into a contract with Ticonderoga Emergency Squad for Ambulance Service for the fee of \$6,000.00 for the year 2019, to be paid annually.

Resolution # 131

Appoint Sole Assessor

Appoint William McCarty for the year 2019.

Resolution # 132

Appoint Town Health Officer

Appoint Richard McKeever Town Health Officer for the year 2019.

Resolution # 133

Appoint Republican and Democrat Inspectors

Appoint Mary Jane Dedrick and as Republican election inspectors, and Patricia Hamel and Shirley Beeman as Democrat election inspectors.

Resolution # 134

Authorize Supervisor to apply for State Aid

Authorize the Supervisor to apply for the matching State Aid for the year 2019.

Resolution # 135

Appoint Safety Officer and Head of Public Works

Appoint Gary Treadway to the position of Safety Officer and Head of Public Works for the year 2019.

Resolution # 136

Authorize the Highway Superintendent to Appoint Deputy

Donald Treadway appointed Deputy Highway Superintendent for the year 2019.

Resolution # 137

Appoint Wildlife Officer

Appoint James Hebert as Wildlife Officer for the year 2019.

Resolution # 138

Appoint Town Historian

Appoint Eileen Greeley to the position of Town Historian for the year 2019.

Resolution # 139

Contract with Ti Youth Commission

Enter into a contract with Ticonderoga Youth Commission for the sum of \$1,000.00 annually, for the year 2019.

Resolution # 140

Appoint Delegate and Alternate

Appoint Councilman Darrell Wilson as to the Association of Town in New York City, February 2019.

Resolution # 141

Appoint Code Enforcement Officer

Appoint James Buxton as Code Enforcement Officer for the Town of Putnam in 2019.

Resolution # 142

Blanket Motion to Accept Resolutions #111-141 for the Organizational Meeting Held December 29, 2018 and to adjourn the organizational meeting.

On motion of Councilman Kevin Hart, seconded by Councilman Greg Harris;
Resolution unanimously adopted.

Meeting closed at 10:20 A.M.

Respectfully submitted,

Darlene Kerr
Putnam Town Clerk

John LaPointe _____ Supervisor

Darrell Wilson _____ Councilman

Kevin Hart _____ Councilman

Shirley Randall _____ Councilwoman

Greg Harris _____ Councilman