

**Public Hearing of the 2023 Budget  
&  
Regular Meeting  
Of the  
Putnam Town Board**

November 10, 2022, 6:45PM ~ Putnam Town Hall ~ Zoom

**6:55 Public Hearing called to order**

Leslie Bain was the first to address the Board. Mrs. Bain asked who received raises. Supervisor Wilson replied that the full-time officers, the Town Clerk and Highway Superintendent and the full-time union employees were given cost of living increases. Ms. Bain also indicated that she still could not decipher information from the budget document and would like names placed in the budget. Supervisor Wilson advised that the budget appropriately reflects the positions, not people. The title, and the income for the title is in the budget document, the employee could change at any time, however the position will remain consistent. Mrs. Bain finished by stating “that is your cash cow over there, that lake” and many people will be upset about the change in hours. Supervisor Wilson indicated that the Board has had many workshops, reviewed records kept at the launch, listened to what people had to say, searched for additional income in the form of grants to keep the launch going, but ultimately the Board is tasked with balancing the budget without severely impacting taxpayers and a reduction in hours is necessary to balance the budget. Supervisor Wilson also advised that the alternative is a significant increase in taxes for everyone.

Supervisor Wilson solicited further comment from the floor asking three times if there were any further comments, there was none.

**Public Hearing closed at 7:02PM**

**7:02 Regular Meeting of the Putnam Town Board called to order**

Pledge of Allegiance- Councilman Larry Shiell

**Roll Call**

<b>Members present:</b>	Supervisor	Darrell Wilson
	Councilman	Christopher Mallon
	Councilman	Larry Shiell
	Councilwoman	Carole Schneider
	Councilman	Charles Bain

**Others present:** Mary Jane Dedrick (Deputy Clerk, P.O. Box 14), Gary Treadway (Highway Superintendent, Treadway Lane), Cee McKenzie (Budget Officer, 526 Gull Bay Road), David Hayes (President PVFD, 560 Gull Bay Road), Leslie Bain (Resident, 371 Peterson Road)

**Present via ZOOM:** May Drinkwine-Shiell (Resident, 439 County Route 3), Nancy Wolf-Fisher (Resident, 5183 Sagamore Road), Karl Ohly (Resident, 428 County Route 3)

**Resolution #117**

**Accept the minutes of the October 13, 2022, meeting**

On motion of Councilman Chris Mallon, seconded by Councilman Charlie Bain; all in favor,  
Resolution unanimously adopted.

**Resolution #118**

**Accept the Finance report with transfers**

<u>Transfer From</u>	<u>Transfer to</u>	<u>Amount</u>
1110.4	1110	\$200
1220/990.4	1220.1	\$12,000
1990.4	1220.4	\$4,000
1220	1220.1	\$10,000
1340.4	1420.4	\$200
1340.4	1420.4	\$200
1990.4	1670.4	\$300
1990.4	6510.4	\$110
1990.4	7310.1	\$1,400
1990.4	7310.4	\$6,500
8160.4	8090.4	\$1000
1990.4	9030.8	\$3,000
1990.4	9060.8	\$1000

On motion of Councilwoman Carole Schneider, seconded by Councilman Larry Shiell; all in favor,  
Resolution unanimously adopted.

**Resolution #119**

**Accept the Town Clerk's report for the month of October 2022**

On motion of Councilman Larry Shiell, seconded by Councilwoman Carole Schneider all in favor,  
Resolution unanimously adopted.

**Resolution #120**

**Accept the Town Justice Report for the month of October 2022**

On motion of Councilman Larry Shiell, seconded by Councilman Charlie Bain; all in favor,  
Resolution unanimously adopted.

**Resolution #121**

**Pay bills as audited**

On motion of Councilman Christopher Mallon, seconded by Councilman Larry Shiell; all in favor,  
Resolution unanimously adopted.

Resolved, the bills on the following are paid as audited.

General Fund	# 259-280	\$7,065.63
Highway Fund	# 117-131	\$16,785.81
Black Point Sewer District	# 16	\$81.60
Royal Anchorage Sewer District	# 3	\$425.00

**Correspondence**

May Drinkwine-Shiell- Supervisor Wilson acknowledged correspondence received from May Drinkwine-Shiell. A discussion will take place at a later date.

Department of State- Confirmation, filing of Local Law #2 2022 to Exceed the Tax Cap.

CHPE- Notice of start of construction (Segments 1&2)

**Courtesy of the floor** (7:34)

None

**Highway Report**

Highway Superintendent (HS) Gary Treadway reported that a heavy shim has been completed on Hutton Square Road. The final top will be placed on next spring after one freeze thaw cycle. Culvert replacement has begun on Lake Road and will continue weather permitting. HS Treadway reported that the equipment is winter ready. The garbage truck is still in the shop for repair, no specifics on the problem yet. HS Treadway discussed the Highway Work Permit Application.

**Resolution #122**

**Adopt the Highway Work Permit Application for the Town of Putnam**

On motion of Councilman Christopher Mallon, seconded by Councilman Charlie Bain; all in favor. Resolution unanimously adopted.

**Planning Board Report**

Planning Board Chairman Bill was absent but submitted a report via E-mail. (See attached)

**Fire Department report** (7:48)

Dave Hayes Putnam Volunteer Fire Department President reported that in the past month the FD has had 6 calls; 5-EMS, 1 Rescue. President Hayes also reported that in December officers for the FD will be elected for 2023. President Hayes reported that the FD funds are healthy, and they expect to have enough to carry them until their 2023 contract payment comes.

**Old business**

Intermunicipal Agreement/Ticonderoga-Putnam- Supervisor Wilson shared the local law governing the Gull Bay Beach in the Town of Putnam from 1988. The law will be shared with Ticonderoga's town attorney with the hopes of crafting a local law for enforcement at the Ticonderoga beach as well as the Gull Bay Beach which is inside the boundaries of the Town of Putnam.

**BUDGET 2023-** Supervisor Wilson thanked the Budget Officer and the Board for their work & attendance at several workshops, in preparing and balancing the budget for 2023.

**Resolution #123**

**Adopt the 2023 Budget as presented**

On motion of Councilman Chris Mallon, seconded by Councilman Charlie Bain Sr.

**ROLL CALL:**

<b>Darrell Wilson</b>	<b>Yes</b>
<b>Christopher Mallon</b>	<b>Yes</b>
<b>Carole Schneider</b>	<b>Yes</b>
<b>Larry Shiell</b>	<b>Yes</b>
<b>Charles Bain Sr.</b>	<b>Yes</b>

**Resolution to adopt the 2023 Budget unanimously approved.**

Annual Contracts- Supervisor Wilson reviewed the contracts ready for signing. The FD's and EMS contracts were reviewed. The kennel contract will be delayed as there was an exorbitant raise in the fee this year, other options will be explored.



Planning Board Fees- Fees for the Planning Board were reviewed and discussed. Putnam's fees are far below surrounding towns. A discussion about an increase in Putnam's fees ensued. Putnam's fees have not been risen in decades. Budget Officer Cee McKenzie presented fee schedules from surrounding areas for consideration.

**Resolution #124**

**Increase the Site Plan Review Application Fee to \$50 (Fifty dollars) beginning January 1, 2023**

On motion of Councilman Charlie Bain, seconded by Councilman Larry Shiell; all in favor.

Resolution unanimously adopted.

**Resolution #125**

**Increase the Subdivision Application Fee to \$75 (Seventy-five dollars)**

On motion of Councilwoman Carole Schneider, seconded by Councilman Larry Shiell; all in favor.

Resolution unanimously adopted.

**New business**

Association of Towns Annual Conference- Supervisor Wilson advised the Board that the annual conference will once again take place in person at the New York Marriott Marquis, February 19-22, 2023. Any elected officer who may wish to attend the training will need to make reservations.

End of Year & Organizational Meetings- The date for the End of Year Meeting and the 2023 Organizational Meeting was scheduled for Friday December 30, 2022, at 4PM at the Town Hall.

**Resolution #125**

**End of Year Meeting & 2023 Organizational Meeting scheduled for December 30, 2022, at 4PM**

On motion of Supervisor Wilson, seconded by Councilman Chris Mallon; all in favor.

Resolution unanimously adopted.

**Meetings are set for December 30, 2022, at 4PM at the Putnam Town Hall.**

Supervisor Wilson asked if there was anything else the Board would like to discuss. Councilman Larry Shiell raised the topic of the Town of Putnam picking up garbage in Dresden. Councilman Shiell visited the shed in Dresden the prior Monday and took pictures of several large bags of garbage waiting for pick up by Putnam. One had inadequate stickers; the remaining had no stickers at all. Councilman Shiell would like a solution to the garbage pick-up abuse in Dresden, or stop the service completely, stating that the taxpayers of Putnam should not pay for Dresden's garbage. Councilman Shiell took pictures of 8 large garbage bags which should have had 3 stickers each, only one sticker was visible in the photograph.

**Resolution #126**

**Adjourn the Regular Meeting of the Putnam Town Board**

On motion of Supervisor Wilson, seconded by Councilwoman Schneider; all in favor.

Resolution unanimously adopted.

**Regular meeting of the Putnam Town Board adjourned at 8:22PM**

**Next Regular Meeting of the Putnam Town Board December 8, 2022, at 7PM**

**End of Year & Organizational Meetings: Friday December 30, 2022, at 4PM**

**November 10, 2022, Minutes**

Respectfully submitted,

Darlene Kerr  
Putnam Town Clerk

Darrell T. Wilson\_\_\_\_\_Supervisor  
Christopher Mallon\_\_\_\_\_Councilman  
Carole Schneider\_\_\_\_\_Councilwoman  
Larry Shiell\_\_\_\_\_Councilman  
Charles Bain Sr.\_\_\_\_\_Councilman

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**From:** billb0957@aol.com <billb0957@aol.com>  
**Sent:** Thursday, November 10, 2022 8:44 AM  
**To:** Darrell Wilson <dwilson@washingtoncountyny.gov>  
**Subject:** [ EXTERNAL ] Report Out for November Planning Board

Morning Darrell,

Last night we had only one project to review Pinelli's garage. He has all documents and approvals in order so a public hearing is scheduled for December with an expectation to close out the request and issue a LRCC1.

We discussed some procedural changes to our approval process concerning the SEQR review. After Art and I attended training it was discovered when we approve the SEQR a vote was made to identify the project as a 1 (small project) or 2 (large project) However per the NY Law governing SEQR a 1 should mean an environmental review should be done and an environmental impact statement be created. A type 2 means no environmental review is required.

Our proposed changes are:

- A motion will be made and voted on to designate the project as a small or large project.
- The project will then have a motion to identify it as a SEQR type 1 or type 2. It should be noted that a large project will always be a type 1 while a small project may be a type 1 or 2 depending on the impacts.

The second discussions were concerning 309 Peterson Road. Mr. Valez submitted a site plan and the board approved to have the LRCC1 signed. However, one was never signed. The Chairman was contacted by the construction Project Manager looking for a signed LRCC1 so they can get a building permit. Since this was approved two years ago the board

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voted to send a letter to Mr Valez to attend the planning board to do a cursory review of his project to ensure nothing has changed before issuing a LRCC1.

Finally, Larry and May Shiell brought to the board their concerns of possible violations on the Olay property with unauthorized accessory structures. The board concurred with the violations and voted to have the Chairman generate a letter to the Town Board requesting subsequent actions. I have attached the letter to this Email.

We adjourned at 8pm.

Bill Brown

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